

Modern Pentathlon Association of Great Britain South East Region

MINUTES OF THE ANNUAL GENERAL MEETING

held at

**Sevenoaks Town Hall Council Chamber
Bradbourne Vale Road, Sevenoaks TN13 3QG
on Monday 20 March 2017 at 19.30**

Present	Lawrence Moss (Acting Chairman), Tim Fraser (Secretary), Nick Bright (Treasurer), Kim Myatt (Competition Secretary), Bill Bland (North West Kent MP), Sheena Moss, Laura Gomersall and Freya Trotter (Whitgift MP Academy), Siorcha Batten-Soper.
Agenda Item	Discussion and Conclusions
1. Apologies	Gill Measures, James & Caroline Deayton (SMPC).
2. Approval of Minutes of previous AGM	The minutes of the Annual General meeting on 14 April 2016 were presented and, subject to the correction of a spelling error, were adopted & signed as a true record by the Acting Chairman.
3. Matters Arising	None.
4. Treasurers report	<p>The Treasurer presented the income & expenditure summary and balance sheet for the year ended March 2017 together with his report, which is attached at Appendix 1 to these minutes. There was a surplus for the year and the closing cash balance is almost £16k.</p> <p>The use of the £4569 development grant from HQ was the subject of some discussion. LM reported on discussions with HQ, which made it clear that this could not be used for capital/equipment expenditure and had to be spent on development activities. There is a further £3500 available from HQ for development, provided the SE region can produce a budget/plan for its use. LM reported that SE membership had fallen by 75% over the past for years to only 1225. This underlined the desperate need to re-energise development efforts in the SE. The region has funds which could be made available for development. The problem is lack of human resource to drive them following the disappearance of the role of paid regional development officers. SB-S said she would be willing to take on some development tasks, provided the necessary support could be provided. This offer was met with enthusiastic support KM offered provide advice and LM agreed to contact PGB HQ to see what further HR support they could provide.</p> <p>Inventory: It was noted that the inventory list was out of date – in particular the fencing kit (held by Surrey MPC) needed auditing. LM agreed to contact SMPC to arrange up to date stock take and to repeat request for all damaged kit to be returned for assessment and repair where possible.</p>
5. Competitions	KM reported on the recent Tetrathlon at Medway.

Report	<p>31 competitors in Tri & 25 in Tet. Use of recognised fencing officials provided by PGB had been v successful and we should engage them next year. Similarly the use of the borrowed tripods for holding the laser targets were a cost effective solution and much more portable than previous targets. She recommended that region should purchase its own tripods. Swimming had gone smoothly thanks to Miranda Palmer who had arranged officials in absence of regular Black Lion volunteers. The prize giving/ results had been problematic due to attempts to merge age groups in the fencing. This would need to be looked at next year. Costings still to be finalised but likely to record a deficit of around £500. This is roughly equal to surplus recorded on the Biathlon last autumn. No competitors in Youth or Senior categories or any from Surrey MPC. We need to try to drive participant numbers up for next year – refer to comments above re Development</p>																
6 Election of Officers	<p>The following schedule of current office holders was presented</p> <table border="0"> <thead> <tr> <th>Position</th> <th>Current Holder</th> </tr> </thead> <tbody> <tr> <td>Chairman</td> <td>Position Vacant</td> </tr> <tr> <td>Vice Chairman</td> <td>Lawrence Moss</td> </tr> <tr> <td>Secretary</td> <td>Tim Fraser</td> </tr> <tr> <td>Treasurer</td> <td>Nick Bright</td> </tr> <tr> <td>Competition Secretary</td> <td>Kim Myatt</td> </tr> <tr> <td>Volunteer Secretary</td> <td>Position Vacant</td> </tr> <tr> <td>Marketing</td> <td>Position Vacant</td> </tr> </tbody> </table> <p>Other committee members: Siorcha Batten-Soper Sheena Moss Miranda Palmer- Ashford MPC Bill Bland - North Kent MPC Laura Gomersall/ Freya Trotter- Whitgift MPC Caroline & James Deayton – Surrey MPC</p> <p>All current position holders present indicated their willingness to stand for another year, although TF& KM gave notice that they intended to stand down at the end of the year. There were no other nominations willing to stand</p> <p>It was proposed by SM and seconded by BB that all the above should be reappointed. Agreed unanimously</p>	Position	Current Holder	Chairman	Position Vacant	Vice Chairman	Lawrence Moss	Secretary	Tim Fraser	Treasurer	Nick Bright	Competition Secretary	Kim Myatt	Volunteer Secretary	Position Vacant	Marketing	Position Vacant
Position	Current Holder																
Chairman	Position Vacant																
Vice Chairman	Lawrence Moss																
Secretary	Tim Fraser																
Treasurer	Nick Bright																
Competition Secretary	Kim Myatt																
Volunteer Secretary	Position Vacant																
Marketing	Position Vacant																
7 Any other business	None																
	The Annual General Meeting ended at 8.00pm to be immediately followed by a board meeting.																

Appendix 1_ Treasurer's report
MPAGB SE REGION 2016-17 TREASURER'S REPORT – SUMMARY

1. The Association is in a sound financial state with £15,887 in the bank at the end of this financial year, some £5,141 more than the same time last year.
2. Contributing largely to this £5,141 surplus is the £4,569 Development Grant received from HQ in April 2016. I note from previous minutes that Ms Dani Every requested that the region collect & forward data on development days & other "Dev" activities to determine the "outcomes" of money spent. Also that spending of development funds needed to be identified separately from other activities of the region. I note that this should be actioned by Dev day organisers & treasurer, so I will need some info to note this in the accounts. The Regional Bi also contributed strong income of £622. Just a note that of the £2000 initially offered Whitgift for pistols, £400 is still potentially available.
3. The list of equipment in MPAGB SE, as currently compiled, is shown on the attached inventory sheet, most of which has not been updated for some time, other than to note the stolen pistol, as advised by Whitgift. Apparently it is expected that the Whitgift insurance should offer a full reimbursement for this stolen pistol. The potential repurchase price estimate for our total equipment list for insurance purposes is shown as £49,579. Please advise me of any amendments you know of. It probably needs a fair amount of further work to update all the repurchase prices if anyone has the knowledge or inclination to do so! To say nothing of how accurate the list is especially regarding the older equipment.
4. As I always say Tim or Lawrence may well be able to comment further regarding equipment insurance by HQ.
5. Again, no corporation tax has been paid or accrued for this year. The Inland Revenue last sent us a review form to which I replied on 18th June 2009 with our income and expenditure for the year. They did not respond at the time so I assume they are content not to tax us at the moment. The bank interest of £60 is taxable.
6. I'm happy to stand for treasurer again if needed, but equally more than happy to pass it on if someone, perhaps more involved in the day to day running of MPAGB SE, would like to take the role.